



# Summer Fest 2019

## Vendor Registration

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Activity Provided \_\_\_\_\_

Vendor requests \_\_\_\_ (#) spaces @ \$30 each (for-profit) or \$20 each (non-profit) totaling \$\_\_\_\_\_.

**Tables, chairs and canopies are the responsibility of the vendor.**

Electricity needed: Yes \_\_\_\_ No \_\_\_\_

*Electricity is provided on a limited first come/first serve basis. Vendors must bring their own electrical cords.*

Please register no later than **Monday, April 15, 2019.**

Checks made payable to: **Community Health Council of Lebanon County.**

Please mail completed form and payment to: **WellSpan Good Samaritan Hospital, Attention: Melanie Wells, Community Wellness, PO Box 1281, Lebanon, PA 17042.**

- Thank you for your support for Summer Fest 2019. For more information or questions, please contact Melanie Wells at [mwells4@wellspan.org](mailto:mwells4@wellspan.org) or 717-270-7764.*

**Vendor Terms and Conditions**

- 1. Set up/Break down:** All vendors may begin setting up at 8:00am, but no later than 8:45am and will remain set-up for the duration of the event, concluding at 1:00pm. *Please note that the SARCC 5k/1-mile race registration begins at 8:00am.*
- 2. Staffing and Engagement:** Vendors are expected to provide interactive opportunities that engage participants. You may have resources available at your table, but you are expected to host an activity. Please contact Melanie Wells (mwells4@wellspan.org) with any questions.
- 3. Vendor Spaces:** Vendor spaces will be assigned based on a first come first serve basis. A location map will be provided no less than 1 week before the event date. Please be sure your space is clean and trash-free before you leave.
- 4. Acceptance:** All products must be locally grown or made. The focus of the market is to educate residents about the availability of healthy foods, fitness, and local resources that support the Lebanon community.
- 5. Payment:** \$20 non-profit vendor fee or \$30 for-profit vendor fee is expected at the time of registration and is non-refundable. Space is limited to one (10’x10’) canopy or 8’ table unless otherwise discussed with event coordinator. Please make checks payable to Community Health Council of Lebanon County.
- 6. Music:** Music will be provided throughout the event.
- 7. Tables & Chairs:** Vendors are responsible for providing their own tables, chairs and canopies.
- 8. Cancellation or No-shows:** Payments are non-refundable. In the event of an emergency, please contact Melanie or Phil as soon as possible. Failure to show without advanced notice may result in forfeiture of your space.
- 9. Inclement Weather:** This is a rain or shine event. In the event of rain, the event will be moved to Jonestown Elementary School, 135 S King Street, Jonestown, PA. You will be notified no later than Friday, May 31 if the event is moved.

**ALL VENDORS PARTICIPATING IN “SUMMER FEST” ARE REQUIRED TO ASSUME ALL RISK OF PARTICIPATION IN THE EVENT(S) BY SIGNING THIS RELEASE AND WAIVER OF LIABILITY AGREEMENT**

The undersigned vendor on behalf of himself/herself and on behalf of the vendors representatives, assigns, heirs, executors, hereby fully and forever releases, waives, discharges and covenants not to sue the organizers and all municipal agencies whose property and/or personnel are used, and all other sponsoring or co-sponsoring companies (Better Together Lebanon) or individuals from all liability to the vendor and his/her personal representatives, assigns, heirs and executors, for all loss(es) or damage(s) and any and all claims or demands therefore, on account of injury to the vendor or property or resulting in the death of the vendor, whether caused by the active or passive negligence of all or any of the releases or otherwise, in connection with the vendors participation in the “SUMMER FEST” event(s). The vendor hereby assumes all risks of loss(es), damage(s), or injury(ies) that may be sustained by him/her while participating in the “SUMMER FEST” event(s). The vendor agrees to the use of his/her name and photograph in broadcasts, newspapers, brochures and other media without compensation. The vendor acknowledges that the registration fee is non-refundable and non-transferable. In the event the “SUMMER FEST” event(s) is delayed or prevented by reason of fire, threatened or actual strike, labor difficulty, work stoppage, insurrection, war, public disaster, flood, unavoidable casualty, acts of God or the elements (including, without limitation, hurricanes, tornadoes and earthquakes), or any other cause beyond the control of race organizers, **there shall be no refund of the fee** or any other costs of the vendor in connection with the “SUMMER FEST” event(s).

THE VENDOR HAS READ THE FOREGOING AND INTENTIONALLY AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF LIABILITY AGREEMENT.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## Summer Fest 2019

### Sponsorship Agreement Form

\_\_\_ Event Sponsor at \$1,000

- Business logo and tagline printed on banner at event.
- Business banner placement next to information table.
- Business logo displayed on promotional flyers and posters advertising the event.
- Business logo included on the Facebook page and website.
- Business thanked publicly during the event.
- Vendor table fee waived.

\_\_\_ Activity Sponsor at \$500

- Business logo printed on activity yard sign.
- Business logo displayed on promotional flyers and posters advertising the event.
- Business logo included on the Facebook page and website.
- Business thanked publicly during the event.
- Vendor table fee waived.

\_\_\_ Community Sponsor at \$250

- Business logo included on the Facebook page and website.
- Business thanked publicly during the event.
- Vendor table fee waived.

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Activity Provided \_\_\_\_\_

Signage Information to Read \_\_\_\_\_

***Tables, chairs and canopies are the responsibility of the vendor.***

Electricity - Yes \_\_\_ No \_\_\_ *Electricity is limited to a first come/first serve basis. Vendors must bring their own electrical cords.*

Please respond no later than **Monday, April 1, 2019.**

Checks made payable to: **Community Health Council of Lebanon County.**

Mail completed form and payment to: **WellSpan Good Samaritan Hospital, Attention: Melanie Wells, Community Wellness, PO Box 1281, Lebanon, PA 17042.**

## Sponsor/Vendor Terms and Conditions

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- 9. Inclement Weather:** This is a rain or shine event. In the event of rain, the event will be moved to Jonestown Elementary School, 135 S King Street, Jonestown, PA. You will be notified no later than Friday, May 31 if the event is moved.

## **ALL SPONSORS/VENDORS PARTICIPATING IN "SUMMER FEST" ARE REQUIRED TO ASSUME ALL RISK OF PARTICIPATION IN THE EVENT(S) BY SIGNING THIS RELEASE AND WAIVER OF LIABILITY AGREEMENT**

The undersigned vendor on behalf of himself/herself and on behalf of the vendors representatives, assigns, heirs, executors, hereby fully and forever releases, waives, discharges and covenants not to sue the organizers and all municipal agencies whose property and/or personnel are used, and all other sponsoring or co-sponsoring companies (Better Together Lebanon) or individuals from all liability to the vendor and his/her personal representatives, assigns, heirs and executors, for all loss(es) or damage(s) and any and all claims or demands therefore, on account of injury to the vendor or property or resulting in the death of the vendor, whether caused by the active or passive negligence of all or any of the releases or otherwise, in connection with the vendors participation in the "SUMMER FEST" event(s). The vendor hereby assumes all risks of loss(es), damage(s), or injury(ies) that may be sustained by him/her while participating in the "SUMMER FEST" event(s). The vendor agrees to the use of his/her name and photograph in broadcasts, newspapers, brochures and other media without compensation. The vendor acknowledges that the registration fee is non-refundable and non-transferable. In the event the "SUMMER FEST" event(s) is delayed or prevented by reason of fire, threatened or actual strike, labor difficulty, work stoppage, insurrection, war, public disaster, flood, unavoidable casualty, acts of God or the elements (including, without limitation, hurricanes, tornadoes and earthquakes), or any other cause beyond the control of race organizers, **there shall be no refund of the fee** or any other costs of the vendor in connection with the "SUMMER FEST" event(s).

THE VENDOR HAS READ THE FOREGOING AND INTENTIONALLY AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF LIABILITY AGREEMENT.

Signature \_\_\_\_\_ Date \_\_\_\_\_